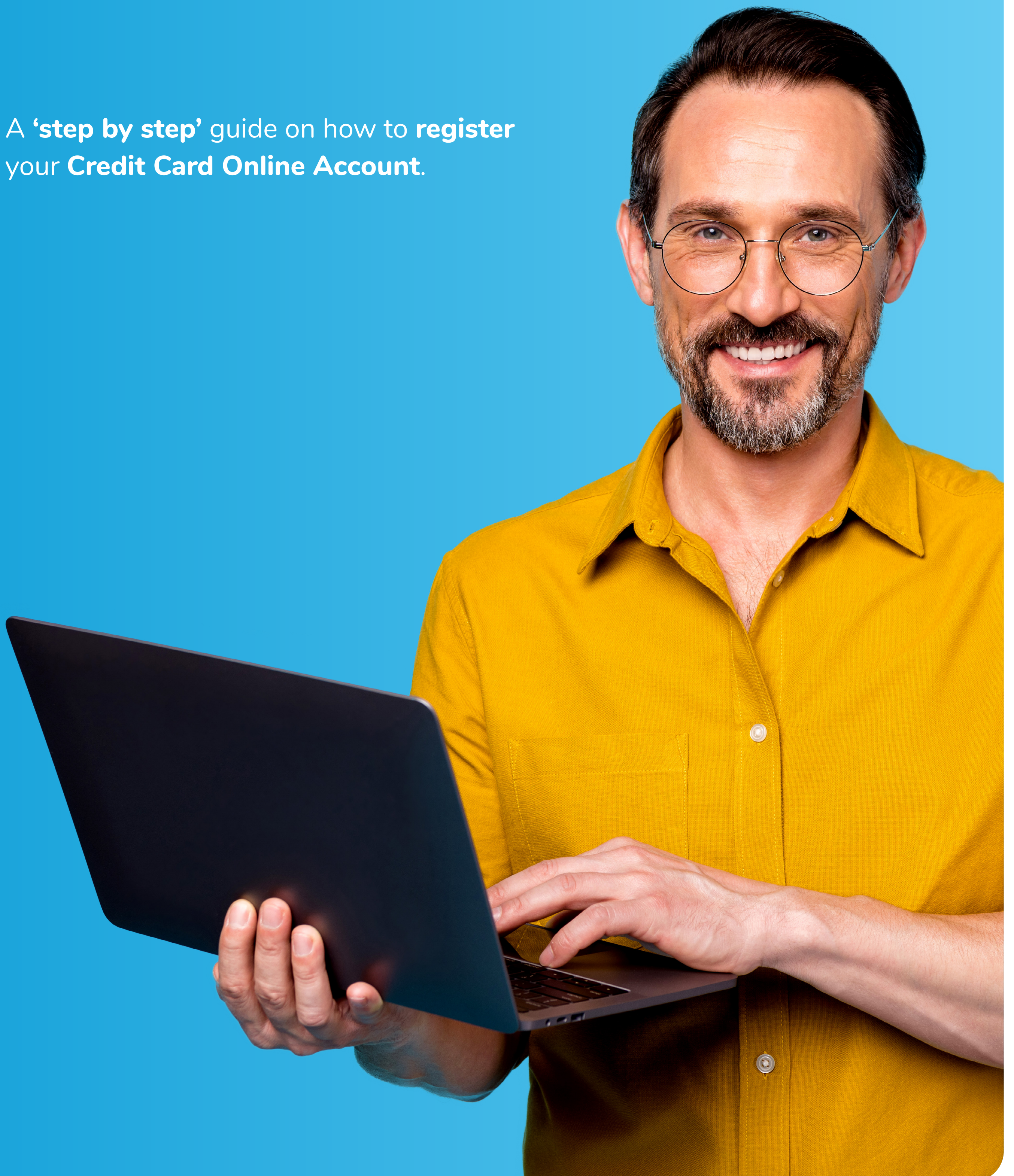


How do I register my Online Account?

A **'step by step'** guide on how to **register** your **Credit Card Online Account**.





How to register for the Online Account Manager (OAM)

As part of the **registration process**, you will be asked for **two different Passcodes**.

1

Static Passcode you choose

The first is a **6 digit 'Passcode'** that you can set during registration. This will remain the same every time you want to log-in to the OAM.

2

One Time Passcode you will receive via email or text message

You may be asked for a **"One Time Passcode" (OTP)** which is different every time and will be sent to you via **text message (SMS)** or via **email**, using details registered to your account.

Step by step guide to register for the Online Account Manager

10:40 Tue 12 May

myaccount.creation.co.uk

64%

CREATION.co.uk

Login

Username:

Password:

Continue >

[Forgotten your username?](#)

[Forgotten your password?](#)

[New here? Register to manage your account online.](#)

1

Let's get started
When you come to the Creation website – click on Login, where you will be presented with this screen. Simply click on the **Register** link.

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Register

Already have an account? [Login](#) to your account.

Our online account management service, My Account is the simple way to manage your account whenever and wherever it suits you.

Register your account

Card number:

Date of birth:

Postcode:

Next >

2

Register your account
Now type in your **Credit Card Number**, your **Date of Birth** and **Postcode** and press **Next**.

Set your own Username, Passcode and Password

This step is important to keep your account safe.

Step A: Set Username (Case-Sensitive)

You will be asked to set a **Username**. This can be your **name**, an **account 'nickname'** or **email** address. You will always be asked for your **username** when you come back to login to the OAM.

Step B: Set your own Passcode

Here is where you can set up your very own “**Passcode**”, containing numbers that are memorable for you and will remain the same and only you should know it.

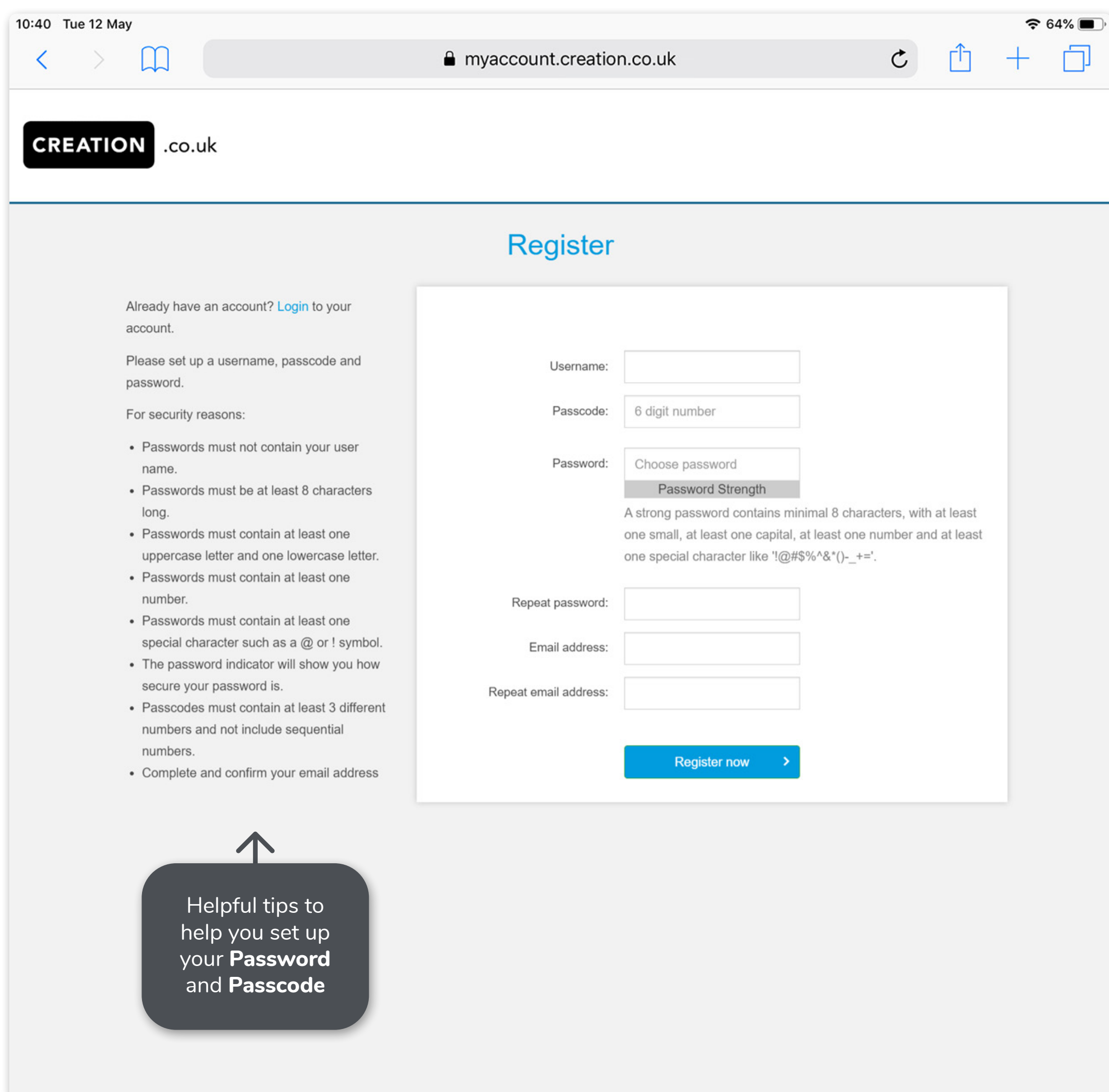
This is the number we mean when we ask for digits of the “**Passcode**”.

Step C: Set your own Password (Case-Sensitive)

You are also asked to set up your own **Password**. The help text offers guidance as to what makes a safe **Password**. Again, only you should know this **Password**.

Step D: Provide your email address

Lastly, you will be asked for your **email address** and then press **Register Now**.



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Register

4

Receive a One Time Passcode to complete the registration

Verify Passcode token

Please enter your passcode token below; check your mobile phone for further details.

SMS token:

I did not receive an SMS

I want to use my email address

Continue

Option 1: Receive a One Time Passcode on your Mobile Phone

Once you click 'Register Now', you will receive a **One Time Passcode** via a **text message (SMS)** to your mobile phone. This will be the mobile phone number that is linked to the account.

Take the **One Time Passcode number** you have received on your **mobile phone** and type it into the 'SMS token' field.

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Register

Verify Passcode token

Please enter your passcode token below; check your mobile phone for further details.

SMS token:

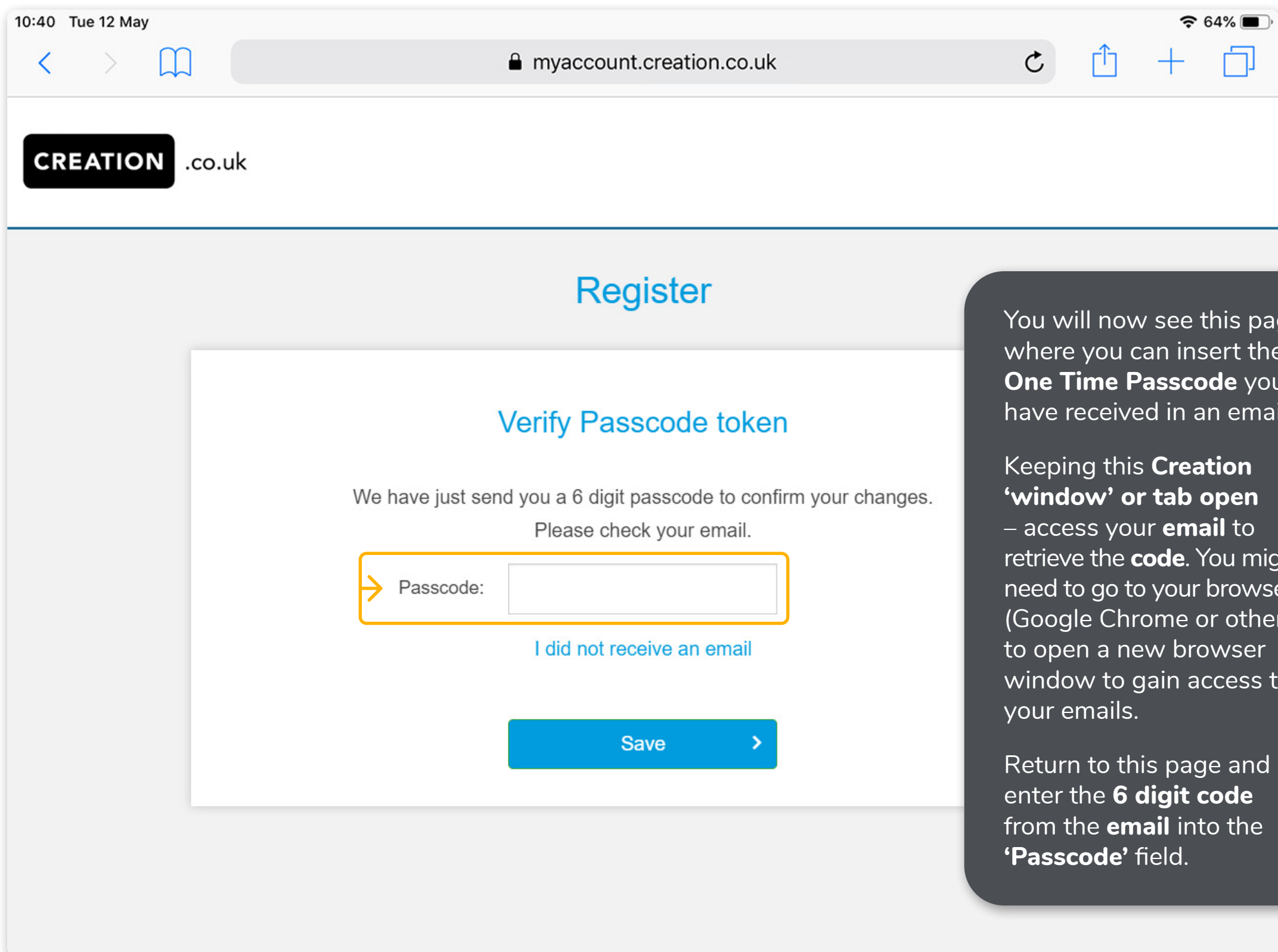
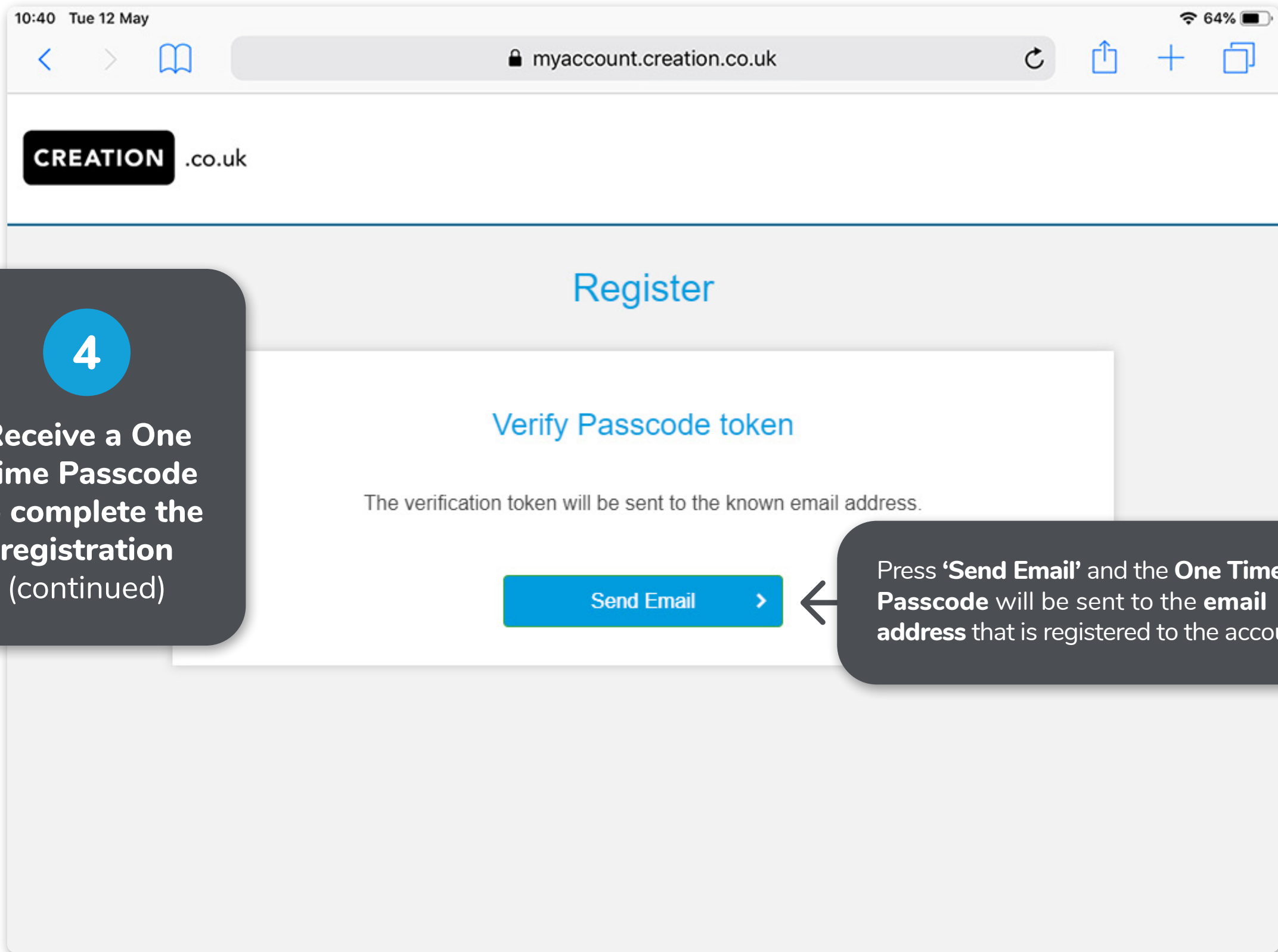
I did not receive an SMS

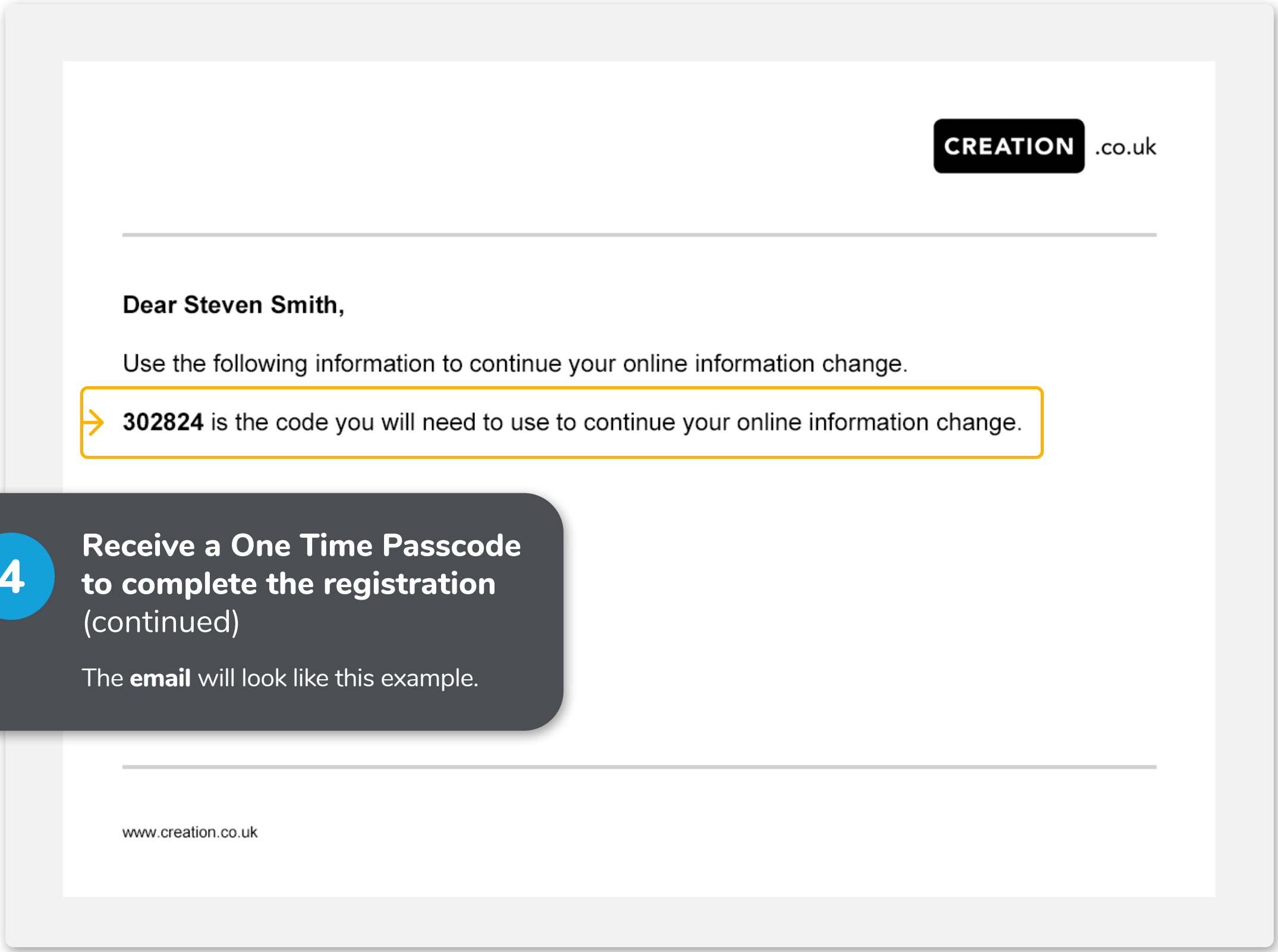
I want to use my email address

Continue

Option 2: Receive a One Time Passcode via email

If you prefer to receive the **One Time Passcode via email**, then simply click on the 'I want to use my email address'.





4 Receive a One Time Passcode to complete the registration (continued)

The **email** will look like this example.

